

PLEASE RETURN THIS REGISTRATION FORM DIRECTLY TO THE HOTEL BEFORE
02nd May 2010

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Att.Rui Borges

Room Reservation Form: Porto Palácio Congress Hotel & SPA

SERVSIG 2010
Porto Palácio Congress Hotel & SPA - PORTO, PORTUGAL
From 17th to 20th June 2010

Mr. Mrs. Miss
Last Name : First Name :
Second Guest Name (if applied):
Arrival Date: Departure Date:
Fax nº: Telf nº: E-mail:

<u>Executive Room</u>	<u>Deluxe Room *</u>	<u>Executive Suite *</u>	<u>Deluxe Suite *</u>
<input type="checkbox"/> Single - 125,00 €	<input type="checkbox"/> Single - 175,00 €	<input type="checkbox"/> - 250,00 €	<input type="checkbox"/> - 350,00 €
<input type="checkbox"/> Double - 145,00 €	<input type="checkbox"/> Double - 195,00 €		

Rates per room and per night, including the following services and benefits free of charge:

- American Buffet Breakfast in the Madrugá Restaurant;
- Wireless Internet Connection (Wi-Fi) in every Room and common areas;
- Unlimited usage, during 01h30, of the following Health Club services: Swimming Pool, Sauna, Turkish Bath, Jacuzzi and Gymnasium;
- Valet Service;
- Free entrance in the Contemporary Art Museum of Serralves and Ferreira Port Wine Cellars;
- Taxes & Service;

* - In the Deluxe Rooms and Suites the Breakfast is included in the VIP Lounge (19th Floor)

Directly payment by the Guest to the Hotel at the check-out

All reservations must be guaranteed with a valid credit card.

Credit Card details:

- Visa Mastercard Diners Club
 Eurocard American Express

Credit Card holder:

Credit Card Nr : Expiry Date/...../.....

Bank Details for Bank transfers:

BPI – Banco Português de Investimento, Avenida da Boavista, 1103 – 4100-129 Porto – Portugal

Account Number: 9-3902887-000-001

NIB: 001000003902887000144

SWIFT: BBPIPTPL

IBAN: PT 50001000003902887000144

Terms of Cancellations and No Shows:

Cancellations without penalty: until 17th May 2010

Cancellations between 18th May and 26th May 2010: Payment of the first night.

Cancellations after 26th May 2010: Full Payment

No Shows: Full Payment

Early Departure / Late Arrival: Full Payment

To Help us with the burocratic procedures at the check in, please send us all your Passport / ID details.

Nationality:..... Birth Place:..... Date of Birth:...../...../.....

Passport/ID number:..... Country Issue:..... Expiry Date:...../...../.....

Date :/...../.....

Signature :