

Please return the completed form as soon as possible and at the latest by 16th of March 2010:



**Contacts**

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**Hotel reservation form – “SERVSIG, PORTO 2010”: 17<sup>TH</sup> to 20<sup>TH</sup> of June 2010**

<b>Surname</b>	<b>First name</b>
<b>Institution/company</b>	
<b>Address</b>	
<b>City</b>	<b>Post code</b>
<b>Country</b>	
<b>Phone</b>	<b>Fax</b>
<b>Email</b>	

number of rooms	single room / per night/room	double room / per night/room
	€ 92,00€	€ 102,00€
<b>Check-in</b> / / 2010	<b>Check-out</b> / / 2010	

All expenses must be paid directly to the hotel. For reservation purposes you are, however, requested to fill in you credit card details below. Your credit card will only be charged if cancellation fees apply:

<b>Card type</b>
<b>Card number</b>
<b>Expiry date</b> / <b>CVV</b>

You can change or cancel your reservation until 7 days before arrival. For cancellations after this date or no-shows, BessaHotel reserves the right to charge all the room nights.

Signature

Date

/ / 2010